

MEMORANDUM FOR: Mr. R. E. Hineman  
SIO/CIA

STATINTL FROM: [REDACTED]  
DCI APEX Security Officer

SUBJECT: CIA's Implementation of APEX

1. I offer for your consideration the following suggestions for implementing APEX in CIA.

2. Implementation of APEX is contingent upon preparation of various manuals to allow a determination of who will need what APEX material in the operational compartments, operational subcompartments and the product compartments, a review of access approvals; and indoctrination of those found to require access.

3. It would appear that CIA has no prime responsibility for production of manuals except the HUMINT Manual. We have been informed that this is well underway. In truth, the CIA holders of APEX HUMINT product compartment are clearly identified in the [REDACTED]

4. CIA is also in good shape as far as reviews of product accesses. Over the years CIA has maintained a reasonably balanced view of population needs. Justifications currently valid will continue to be valid under APEX. Accordingly a fair proportion of its population that can be introduced to and indoctrinated for APEX product compartments at any time without waiting for manuals.

5. I recommend the following conversions:

a. All NFAC and NPIC personnel be authorized by you for access to APEX IMAGERY and COMINT product compartment.

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c. All registry, communications center, ADP output device and document control personnel; all secretaries who support personnel authorized APEX access; all Compartmented Information Branch personnel; and all APEX Control and security officers be authorized access to APEX General II.

d. All couriers and technical personnel such as switching center and computer technicians be authorized access to APEX General I.

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7. All personnel provided access to APEX materials will be required to execute APEX nondisclosure agreements. Converted personnel will also execute forms which identify their accesses. These forms will be held by OS and subsequently will serve as raw data material for later input into the new 4C system. APEX stamps, cover sheets, control numbers and conversion guides will be provided appropriate elements in the Agency.

8. It is proposed that the Agency's APEX Control and security officers be marshalled to assist in this conversion.

9. Your approval of these proposals and procedures is recommended.

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APPROVED:

SIO/CIA

Date

Distribution:

Orig - Return DCI ☐ S.O.

1 - SIO/CIA

1 - DCI ☐ S.O.

1 - OS Registry

1 - SECOM Chrono

1 - SECOM Subject

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